



**City of Rahway**  
**Registration for Vacant or Foreclosing Properties**  
(Ordinance O-22-15)

Date of Application: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Property: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Vacant: \_\_\_\_\_ Occupied: \_\_\_\_\_

Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_ Mixed Use: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Street Address (No P.O. Boxes): \_\_\_\_\_

It is the intent of this ordinance to protect and preserve the public health, safety, welfare, and tranquility of residents and neighborhoods by (l) requiring all property owners (including lenders, trustees, and service companies) to properly maintain vacant and/or foreclosing properties in order to prevent blighted and unsecured properties.

The initial registration fee for residential properties shall be five hundred dollars (**\$500.00**) and must accompany the registration form. The initial registration shall be valid for the remainder of the calendar year in which the property is registered. Renewals for subsequent calendar years shall run from January 1<sup>st</sup> to December 31<sup>st</sup>, and payment of the renewal registration fee shall be due by January 15<sup>th</sup> of the relevant year. The fee for the first annual renewal shall be one thousand dollars (**\$1,000**); the fee for the second annual renewal shall be three thousand dollars (**\$3,000**); and the fee for the third and subsequent renewals shall be five thousand dollars (**\$5,000**). Registration fees and renewal fees will not be prorated or refunded.

No fee shall be charged at the time the owner registers vacant non-residential property with the City. If a tenant is not secured for the registered vacant non-residential property (6) months of the date of registration of the vacant non-residential property, an initial registration fee of five hundred dollars (\$500.00) shall be charged to the owner. The initial registration shall be valid for the remainder of the calendar year in which the property is registered. Renewals for the subsequent calendar years shall run from January 1<sup>st</sup> to December 31<sup>st</sup>, and payment of the renewal registration fee shall be due by January 15<sup>th</sup> of the relevant year. The fee for the first annual renewal shall be one thousand dollars (\$1,000); the fee for the second annual renewal shall be three thousand dollars (\$3,000); and the fee for the third and subsequent renewals shall be five thousand dollars (\$5,000). Registration fees and renewal fees will not be prorated or refunded.

Please complete this form and mail it, along with a check made payable to the "City of Rahway". Mailing address – Division of Vacant Property, Attn: Lilibeth Rivera, 1 City Hall Plaza, Rahway NJ, 07065

Name of Bank/Creditor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Property Maintenance Agent: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_